Guide to using the whistleblower system WHISTLEBLOWER





HISTLEBLOWER PARTNERS

Support

Any questions about using the whistleblower scheme can be directed to Whistleblower Partners support at +44 2039962344.

Using the system – whistleblowers

Enter <u>https://nordicwhistle.whistleportal.eu/WhistleBlower/Form/444-743-61821a1d22ce4bdf8419b82f98639dd6</u> in your browser.

You will then be taken to the page where you can leave a message about the irregularities you have become aware of.

Enter as much information as you can and in as much detail as possible. You can attach documentation if you have it.

Finish by pressing 'Send'.



Dansk English Norsk

Svenska

Deutsch

Submit an irregularity

We recommend using a private or Whistles will be sent automatically to the assign	public network to submit this form to avoid any traces back to you.	
Title	Test 2 for UK user guide	
When did it occur?	Has taken place	
Who is involved?	Project Manager	
Where did it occur?	Online in London	
Description and details	Fraud and tax evasion	
Law	This field is optional	
File upload	Vælg filer Der er ikke valgt nogen fil Meta data is automatically removed from the following types of files: JPG, PNG, PDF, XLS, XLSX	
	In case the document is a different filetype we recommend that you convert the file into one of the filetypes or remove meta data yourself.	
	Submit	

Note – you will now be shown a code and asked to write it down. It is VERY IMPORTANT that you write down the code, as it is your only way of accessing your message and seeing the response from the 'case manager'. The code is your personal code and cannot be recreated. However, if you lose it, you can reenter your information.

\uparrow	Submit an irregularity
	Your whistle has been received!
	For anonymous communication moving forward, please use code: JLYQVQ\$50B
	This code is generated only once to secure your anonymity. Please make sure to write it down and store it in a safe place.
	You can now logout using the menu at the left.

This code should be written down and saved. Use the code when accessing the system via https://nordicwhistle.whistleportal.eu.

Instead of 'email address' and 'password', use the 'conversation code'.



Enter your code now





You will then enter your case and be able to see any messages from the 'case manager' in the timeline on the right of the screen.

Conversation

	d using a private or public network to subr automatically to the assigned employee within the organi	mit this form to avoid any traces back to you. Ization.	
Report ID: Z1QY\	VOYY4A		
Title	Test 2 for UK user guide	Whistleblower 15. sep 2021	
When did it occur?	Has taken place	• White on Black.png	
			Case Manager 15. sep 2021
	h	Description of	I acknowledge receipt of fraud accusation - I will revert shortly
Where did it occur?	Online in London	Case Progress	
	li li		
Who is involved?	Project Manager		
Description and	Fraud and tax evasion		
details			
Law			



Enter any new comments in the
dialogue with the case manager here,
then press 'Submit reply'.

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